

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Finance, Audit and Risk Committee held in the Foundation House,
Icknield Way, Letchworth Garden City
on Monday, 22nd January, 2018 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors John Bishop and Simon Harwood (Vice-Chairman) and Terry Tyler. Councillor Nicola Harris was substituting for Councillor Bishop, and Councillor Steve Jarvis was substituting for Councillor Tyler.

2 MINUTES - 18 DECEMBER 2017

RESOLVED: That the Minutes of the Meeting of the Finance, Audit and Risk Committee held on 18 December 2017 be confirmed as a true record of the proceedings and be signed by the Chairman.

3 NOTIFICATION OF OTHER BUSINESS

There was no other item of business tabled.

4 CHAIRMAN'S ANNOUNCEMENTS

(1) The Chairman announced that Members of the public and the press may use their devices to film/photograph, or do a sound recording of the meeting, but she asked them to not use flash and to disable any beeps or other sound notifications that emitted from their devices. In addition, the Chairman had arranged for the sound at this particular meeting to be recorded; and

(2) The Chairman reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

5 PUBLIC PARTICIPATION

There was no public participation.

6 EXTERNAL AUDIT PLAN FOR THE YEAR ENDING 31 MARCH 2018

RESOLVED: That the External Audit Plan for the Year Ending 31 March 2017 be noted.

REASON FOR DECISION: To enable the Committee to comment on the External Audit Plan for the Year Ending 31 March 2018.

7 CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT 2016/17

RESOLVED: That the Certification of Claims and Returns Annual Report 2016/17 be noted.

REASON FOR DECISION: To enable the Committee to comment on the Certification of Claims and Returns Annual Report 2016/17.

8 DRAFT REVENUE BUDGET 2018/2019

RECOMMENDED TO CABINET: That the following comments of the Finance, Audit and Risk Committee be taken into consideration by the Cabinet during its deliberations on the Draft Revenue Budget for 2018/19:

- E9 – Cessation of Area Committee Grants – concern was expressed regarding the transfer of Area Committee grants budgets to a Member Panel, in advance of the discussion and decision on any replacement mechanism for Area Committees; and as part of any changes to the grants-making process, a more cost-effective way of administering the grants should be investigated.

REASON FOR DECISION: To provide an opportunity for the Committee to comment as appropriate on the proposed Revenue Budget for 2018/19.

9 CAPITAL PROGRAMME 2018/2019 ONWARDS

RESOLVED: That the Capital Programme 2018/19 onwards be noted.

REASON FOR DECISION: To provide an opportunity for the Committee to comment as appropriate on the proposed Capital Programme for 2018/19 onwards.

10 TREASURY MANAGEMENT STRATEGY FOR 2018/2019

RESOLVED: That the Treasury Management Strategy for 2018/19 be noted.

REASON FOR DECISION: To provide an opportunity for the Committee to comment as appropriate on the proposed Treasury Management Strategy for 2018/19.

11 FUTURE MEETING - POSSIBLE AGENDA ITEMS

The Chairman was reminded that he had agreed to liaise with the Chairman of the Overview and Scrutiny Committee regarding the process for scrutinising and reviewing the emerging Parking Strategy.

The Committee was advised that it was proposed to run a training course on risk management in the near future. The Chairman strongly encouraged Members of the Committee and substitutes to attend this training course.